

Festival - Championships Entry Process

Getting Started

To get started with your registration, sign into your Pony Club account on <https://www.ponyclub.org/>. Once you are logged in, hover over the Events tab of the Main Navigation Menu and select Festival from the drop-down menu. This takes you directly to the Festival information page.



Festival Information

The main Festival Information page is your go-to resource for all things Festival! Here you will find the Guidebook to Festival, links to the Championships and Education Information pages, as well as links to Local Amenities, Stabling, and more!

To begin your Championships registration, click the Championships button from the available options below the digital copy of this year's Guidebook.



Championships Information

You are now on the Championships Information page. Links to Stabling, Competition Information, and much more are available here. To proceed to your Championships registration, click the Competition Information button.



Competition Information

Welcome to the Competition Information page! From here you will be able to register for Championships, as well as view your team information after the closing date for entries. To register for Championships, use the Register for Championships Here button to be taken to your Individual Registration page.

Championships Competition Information



*Festival - Championships 2021 Competitors Please Note:
Discipline Secretaries are still working on completing Teams. Once the Teams within a discipline are completed, then the link to view the team will appear online.*

USPC has a BRAND NEW registration system designed to make registering for Championships much easier. In the past all regional supervisors submitted entries, but no more! Competitors will now submit and pay their own entries by the deadlines listed below. Any Championships discipline and division you are eligible for will be listed in your Championships competitor page. If you do not see the discipline and division you wish to register for, please contact your regional supervisor for clarification. USPC has a variety of helpful hints and instructions to make your entry process easier including: [written instructions](#), [webinar walkthrough](#), and [Championships Entry FAQ's](#)

Festival Championships Entry Deadline: June 28th, 2021 at Noon ET

Individual Registration

The Championships Eligibility section is where you can view all your Championships competition eligibilities. Click on the location you wish to attend and fill out the provided online form.

Once you access your Championships registration page, scroll down a bit to find the Championships Eligibility section. This is where you can view all the competition eligibilities for which you have been marked eligible by your region.

To register, click on the corresponding location for which you wish to attend. For all 2021 registrations, this location will be FESTIVAL. All competitors who meet minimum age & certification requirements are eligible to register as a Stable Manager for FESTIVAL 2021.

DISCIPLINE/DIVISION	
Dressage/Standard Senior First Level & Up	Register for FESTIVAL
Dressage/Modified Senior First Level & Up	Register for FESTIVAL
Stable Manager	Register for FESTIVAL

NOTE: If you do not see a discipline for which you became eligible, please contact your regional supervisor for clarification.

EXCEPTION: Members holding a C-3, B, H, H-A, or A certification may participate in Championships without meeting the competition requirement, but must have been marked as approved by the RS to register for the disciplines/divisions covered by their certification. **NOTE:** National members will have their competition eligibility confirmed by the National Office with the submission of their registration.

EXCEPTION: If you hold a C-3, B, H-A, or A certification, your registration may look different due to your certification. If you are a C-3, B, H-A, or A member and you did not rally, you must have your RS's approval before registering for Championships. Please see all current rulebooks for more information on C-3, B, H-A, or A certification eligibility requirements.

Individual Application Overview

When you open the application, you will see that all your information from your profile has been automatically uploaded.

If this information is incorrect, please go back to you Pony Club Profile to edit the information. You will not be able to edit it here. Please be sure to verify the address and emails that are on file for your record.

There is also a section for Team Notes. Your regional supervisor will be combining teams in the system; it is very helpful for them to know who you would prefer to

Championships FESTIVAL Registration

Dressage - Standard Senior First Level & Up: Second Level

Please note: Read only fields are white, Editable fields are gray, Required fields are indicated by *.

Are you willing to be a Team Captain? *
 Yes No ←

Name:

Address:

Email: *
 ←

Home Phone Number:

Cell Phone Number:
 ←

Participation Age:

Current Certification Levels:

Club / Center:

HM Level Competed at Rally:

Emergency Contact Name: *
 ←

Emergency Contact Email: *
 ←

Emergency Contact Cell Phone Number:
 ←

USEF Member Number: ←

Musical Freestyle: *
 ↓ ←

T-Shirt Size *
 ↓ ←

be on a team with, or if you are completing an entry for Games, who your teammates are.

Complete all required fields (denoted by a red asterisk *****) including: your horse information,

Add Horse Info

No horse has been added. If you have a horse, use the *Enter Horse Information* button below to add the horse. (This form will be saved as *Incomplete* when you use the *Enter Horse Information* button).

Enter Horse Information

Team Notes

In the field below, please indicate the names of any competitors with whom you would like to be on a team. This includes if you would like to participate up in another age division of the same competition level. A reminder, team make up is at the discretion of the RS and Discipline Secretary who will consider your request.

Volunteers

Each competitor is required to submit a Volunteer to assist with the competition. This Volunteer may also be expected to serve as Team Chaperone if the competitor's team includes members under the age of 18. When entering your volunteer, please indicate if they are also willing to serve as a Team Chaperone if necessary.

Please enter one or more individuals who are willing to serve as a Volunteer during Championships.

Enter Volunteer

No volunteers entered.

At least one volunteer is required.

Coach

Individuals may bring a coach with them to Championships. A coach may NOT also serve as Chaperone or Volunteer.

Do you wish to bring your own Coach? *

Yes No

Save This Form

Use the *Submit Registration* button if your registration is complete and ready for submission and payment. Otherwise, use the *Save As Incomplete* button to save your work and complete it later.

Submit Registration **Save As Incomplete** **Cancel**

volunteer and chaperone information, and your personal coach (if applicable). You CANNOT submit your entry without a volunteer or chaperone (Emergency Contact for those 18 and over).

Add Horse Information

By clicking the "Enter Horse Information" button, you can either search for your horse by their

Add Horse Info

No horse has been added. If you have a horse, use the *Enter Horse Information* button below to add the horse. (This form will be saved as *Incomplete* when you use the *Enter Horse Information* button).

Enter Horse Information

USEF ID Number or by the Horse's Name.

If the horse is new to Championships, or is not recorded, use the "Add New Horse" section to enter the horse's information. Be sure to complete all required fields (*) before adding a new horse.

NOTE: You MUST provide your horse's TIP (Thoroughbred Incentive Program) number on this application to be eligible for TIP awards. We will not be accepting TIP numbers after the closing date of Championships.

The image shows two web forms. The top form, titled "Search For Horse", contains instructions to find a horse in the USPC database. It has two search fields: "Search By USEF Horse ID:" and "Search By Horse Name:". Below these are "Find Horse" and "Cancel" buttons. The bottom form, titled "Add New Horse", contains instructions to complete this section if the horse was not found. It has several fields: "Name: *", "Registered Name: *", "Name On Coggins Test: *", "Horse Breed: *", "Horse Gender: *", "Color: *", and "Foaling Year: *". There are also fields for "USEF Horse ID:" and "TIP ID:". The "Horse Gender" field has radio buttons for "Hare" (selected) and " gelding". There are "Add New Horse" and "Cancel" buttons at the bottom.

Volunteer Information

Each competitor is REQUIRED to submit a Volunteer to assist with the competition. This Volunteer may also be expected to serve at Team Chaperone if the competitor's team includes members under the age of 18. Please indicate if your entered Volunteer is also willing to serve

The image shows a form titled "Volunteers". It contains the following text: "Each competitor is required to submit a Volunteer to assist with the competition. This Volunteer may also be expected to serve as Team Chaperone if the competitor's team includes members under the age of 18. When entering your volunteer, please indicate if they are also willing to serve as a Team Chaperone if necessary." Below this is the instruction: "Please enter one or more individuals who are willing to serve as a Volunteer during Championships." There is a blue button labeled "Enter Volunteer". At the bottom of the form, there is a text box containing the message "No volunteers entered."

At least one volunteer is required.

as a Team Chaperone if necessary.

NOTE: If the Competitor is under the age of 18, the Team Chaperone option MUST BE selected before proceeding with the registration. If a Volunteer is entered but not marked as the Team Chaperone, you will be asked to enter another Volunteer who is willing to perform this crucial duty for your team.

Competitors should search for the Volunteer in the database and select the correct record. If they are not in the database, the Competitor should key in the necessary information for the Activities Coordinator to review and approve.

Additional Volunteers may be added by the Competitor.

Coach

Championships FESTIVAL Registration
Dressage - Standard Senior First Level & Up; Second Level

Search For Volunteer

Use the form below to search the Pony Club database for your volunteer. You may enter in their First Name, Last Name or any combination of those to search the database.

First Name: Last Name: Email:

Type:
Adult ▾

Find Volunteer Cancel

Information

Coaches are only required for Show Jumping and allowed for all other mounted disciplines.

Coach

Individuals may bring a coach with them to Championships. A coach may NOT also serve as Chaperone or Volunteer.

Do you wish to bring your own Coach? *

Yes No

If you would like to enter your own, personal coach, please search for them in the "Search for Coach" section. If your Coach is not listed in the database, you will need to enter their information for the Activities Coordinator to review and accept in the "Add New Coach" section.

Search For Coach

Use the form below to search the Pony Club database for your coach. You may enter in their First Name, Last Name, or Email address, or any combination of those to search the database.

First Name: Last Name: Email:

Type:
Adult ▾

Find Coach Cancel

NOTE: Following the closing date for Championships' entries, all entered Coaches will receive an email requesting they complete the required Coaches' Forms and submit payment for Championships. Please note that a Coach **may not** also serve as a Team Chaperone.

Submission and Payment

You may either submit and pay for your entry upon completion or save your entry as incomplete

Save This Form

Use the *Submit Registration* button if your registration is complete and ready for submission and payment. Otherwise, use the *Save As Incomplete* button to save your work and complete it later.

to come back and finish later.

NOTE: Once you submit your Championships registration, you will no longer be able to edit your information. If you are waiting on information from your Chaperone or Volunteer, select Save as Incomplete.

After clicking the Submit button, you will be asked if you would like to pay at that time. If so, select "Yes". If you wish to pay later, select "No" and your registration will be saved as-is.

Cell Phone: Zip:

Please provide any Pony Club affiliation (alumni, current/past parent or leader) and/or relationship to member.

Alyssa Sands

Championships FESTIVAL Registration
Dressage - Standard Senior First Level & Up: Second Level

Registration Submission Successful

Would you like to pay for the registration now? Registrations will not be complete until payment has been received.

Total Registration Cost: \$440.00 (Festival Standard Dressage Entries - \$440.00)

Please select a method of payment:
 Mastercard Visa eCheck

Credit Card Info

Credit Card Number: ←
Ex: 123456789101112

Expiration Date: / ←

Card Code: ←
[What is a Card Code?](#)

Card Holder's First Name: ←

Card Holder's Last Name: ←

Billing Info

Billing Address: ←

Billing City: ←

Billing State: ←

Billing Zip: ←

Billing Country: United States of America ←

Billing Phone: ←

Email For Receipt: ←
A receipt for payment will be sent to this email address.

Submit Payment

By clicking the "Submit Payment" button below, I authorize USPC to charge my account on 4/20/2021 for a \$440.00.
If the above information is correct, please click the Submit Payment button below.

CLICK ONLY ONCE TO AVOID POSSIBLE TRANSACTION ERRORS

NOTE: Registrations are not considered COMPLETE until the entry fees have been submitted.

If you click "Yes", please fill out the payment information and click "Submit Payment". Once your payment has been submitted, your entry is considered "Completed".

NOTE: Registrations will not be considered complete until there is a payment attached to them. The payment MUST be done by the

entry deadline for the competitor's application to be "complete".

All Championships entries that have been started, completed, or submitted by the Competitor will show in the Championships Registrations section.

Championships Registrations

Below is your Championship Registration(s).

If a registration has been STARTED, but not yet submitted, you may access the registration to complete it or make any needed changes.

If a registration has been SUBMITTED, the registration form is no longer available to access and is awaiting payment.

NOTE: A Registration is not complete UNTIL PAYMENT has been received. If a registration has a box in the "Pay Now" column, then the registration has not been paid. Click the box to be taken to a payment screen.

If a registration has been COMPLETED, the registration and payment has been received. If any changes are needed, contact your RS who may facilitate the change.

LOCATION	DISCIPLINE	DIVISION/LEVEL	STATUS	PAY NOW
Festival	Dressage	Standard Senior First Level & Up - Second Level	<i>Completed</i>	PAID